

ICCB7 Proceedings

Schedule and Instructions for Authors

Anyone making an oral or poster presentation is **invited to submit a manuscript** to be considered for publication in the peer-reviewed proceedings that will be published as a special issue of the journal "**Hydrobiologia**" and as a stand-alone volume -- like the proceedings of ICCB5.

Manuscripts based on meeting presentations are solicited; they will be peer-reviewed and edited, and must meet both the scientific standards and the submission schedule in order to be accepted for publication. **Note:** The papers must be based on, and address the subject of, the meeting presentation, but need NOT have exactly the same title, co-authors, or abstract.

Contributions are limited to **8 printed pages** in the Hydrobiologia format, including all figures, tables, and references. For a paper consisting only of text, this corresponds to between 4,000 and 5,000 words, depending on details of organization, number of references, etc. You may pay for additional pages: each additional page will cost Euros 230.00. The cost of printing color images will be borne entirely by the author: 1 page Euros 795.00, 2 pages Euros 1250.00, 3 pages Euros 1480.00. **If you submit a longer manuscript or color figures, please indicate clearly your willingness to pay the additional costs if it is accepted.**

First **submission of the manuscript** must be in the form of three hard copies including all figures, prepared in "Hydrobiologia" format. Please include a cover letter suggesting reviewers.

Preferred initial submission date: at the meeting in July. A box will be available at the registration desk to receive these submissions at the meeting.

Initial submission final deadline: If you do not submit the manuscript at the meeting, it must be sent to Daphne Fautin (address below) by **1 August 2003**.

In order to stay on schedule, review will occur during August and September. Authors will be notified by early October and **revised manuscripts will be due to the Editorial Committee on 1 November**. Final copy and electronic files must be prepared in accordance with the instructions for authors available on the Hydrobiologia web page (<http://www.kluweronline.com/issn/0018-8158>: Instructions for authors). An appropriately edited version of those instructions are attached as part of this document. Editorial tasks will be handled by the ICCB editorial committee (Dr. Charles Wytenbach, Chair), who will make the final submission to Hydrobiologia. **Schedules will be strictly adhered to in order to ensure publication early in 2004.**

Manuscript Submission (mail or courier):

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Instructions for Authors

Hydrobiologia The International Journal on Limnology and Marine Sciences incorporating *International Journal of Salt Lake Research*

Aims & scope

Hydrobiologia publishes original articles in the fields of limnology and marine science that are of interest to a broad and international audience. The scope of *Hydrobiologia* comprises the biology of rivers, lakes, estuaries and oceans and includes palaeolimnology and -oceanology, taxonomy, parasitology, biogeography, and all aspects of theoretical and applied aquatic ecology, management and conservation, ecotoxicology, and pollution. Purely technological, chemical and physical research, and all biochemical and physiological work that, while using aquatic biota as test-objects, is unrelated to biological problems, fall outside the journal's scope. All papers should be written in English. THERE IS NO PAGE CHARGE, provided that manuscript length, and number and size of tables and figures are reasonable (see below). Long tables, species lists, and other protocols may be put on any web site and this can be indicated in the manuscript.

Developments in Hydrobiology

The book series *Developments in Hydrobiology* reprints verbatim, but under hard cover, the proceedings of specialized scientific meetings which also appear in *Hydrobiologia*, with the aim of making these available to individuals not necessarily interested in subscribing to the journal itself. Papers in these volumes must be cited by their original reference in *Hydrobiologia*. In addition, *Developments in Hydrobiology* also publishes monographic studies, handbooks, and multi-author edited volumes on aquatic ecosystems, aquatic communities, or any major research effort connected with the aquatic environment, which fall outside the publishing policy of *Hydrobiologia*, but are printed in the same format and follow the same conventions.

Editorial policy

Submitted manuscripts will first be checked for language, presentation, and style. Scientists who use English as a foreign language are strongly recommended to have their manuscript read by a native English-speaking colleague. Manuscripts which are substandard in these respects will be returned without review.

Papers are sent to at least 2 referees through the ICCB7 editorial committee, which will act as coordination editor. Manuscripts returned to authors with referee reports should be revised and sent back to the editorial on the schedule indicated. *Hydrobiologia* endeavours to publish any paper within 6 months after acceptance. To achieve this, the number of volumes to be published per annum is readjusted periodically.

Categories of contributions

There are three categories of contributions appropriate for the ICCB7 Proceedings; all are expected to conform to the length guidelines for proceedings papers (see page 1 above).

[1.] **Primary research papers** should be organized according to the standard structure of a scientific paper: Introduction, Materials and Methods, Results, Discussion, Conclusion, Acknowledgements, References, Tables, Figure captions.

[2.] **Short research notes** present concise information on timely topics. Abstract, key words and references are required; the remainder of the paper structure should follow the standard organizational structure given in category #1 to the extent that it is appropriate.

[3.] **Brief topical review papers** will have the Materials and Methods and Results sections replaced by the literature review, and may combine or eliminate Discussion and Conclusion sections. Review papers

may have quotations (text and illustrations) from previously published work, but authors are responsible for obtaining copyright clearance wherever this applies.

Submission

Hydrobiologia now uses an online editorial management system for authors, editors and reviewers. The online manuscript submission and review system will shorten review time (no postal delays), and offers the possibility for authors to track the progress of the review process of their manuscripts in real time. Once accepted for the proceedings, and electronic version of the manuscript and all figures must be sent to the ICCB volume editor in one of the following file formats: for manuscripts Word, WordPerfect, RTF, TXT and LaTeX are accepted; for figures TIFF, GIF, JPEG, EPS, PPT and Postscript can be used.

Preparing the manuscript

Manuscripts should conform to standard rules of English grammar and style. Either British or American spelling may be used, but consistently throughout the article. Conciseness in writing is a major asset as competition for space is keen. The Council of Biology Editors Style Manual (4th edition, 1978; available from the Council of Biology Editors, Inc., 9650 Rockville Pike, Bethesda, MD 20814, USA) is recommended as a vademecum for matters of style, form and for the use of symbols and units (see <http://www.lib.ohio-state.edu/guides/cbegd.html>). The conventions of the International Union of Pure and Applied Chemistry, and the recommendations of the IUPAC-IUB Combined Commission on Biochemical Nomenclature should be applied for chemical nomenclature (see <http://www.hgu.mrc.ac.uk/Softdata/Misc/ambcode.htm>).

The contents of manuscripts should be well-organized. Page one should show the title of the contribution, name(s) of the author(s), address(es) of affiliation(s) and up to six key words. The first page should also include the following statement: "This paper has not been submitted elsewhere in identical or similar form, nor will it be during the first three months after its submission to *Hydrobiologia*." The abstract should appear on page two. The body of the text should begin on page three. Names of plants and animals and occasional expressions in Latin or Greek should be typed in italics. All other markings will be made by the publisher.

Authors are urged to comply with the rules of biological nomenclature, as expressed in the International Code of Zoological Nomenclature, the International Code of Botanical Nomenclature, and the International Code of Nomenclature of Bacteria. When a species name is used for the first time in an article, it should be stated in full, and the name of its describer should also be given. Descriptions of new taxa should comprise official repository of types (holotype and paratypes), author's collections as repositories of types are unacceptable.

Tables and figures

Tables should be numbered consecutively in Arabic numerals, and bear a descriptive legend on top and appear at the end of the file. Tables should not duplicate figures and *vice versa*.

Figures must also be submitted electronically; preferred file formats are TIFF (Tagged Image File Format) and Encapsulated Post-Script (resolution between 300 and 600 dpi), but figures in other electronic formats may also be used, as long as the resolution is higher than 300 dpi. Figure captions should appear after the references. Do not include captions on the figures themselves.

Authors are encouraged to submit an illustration to be considered for publication on the cover of the journal.

References in text to figures and tables should be in full. For example: (Figure 1) or (as shown in Table 1).

References

References in the text will use the name and year system: Adam & Eve (1983) or (Adam & Eve, 1983). For more than two authors, use Adam et al. (1982). References to a particular page, table or figure in any published work is made as follows: Brown (1966: 182) or Brown (1966: 182, fig. 2). Cite only published items; grey literature (abstracts, theses, reports, etc) should be avoided as much as possible. Papers which are unpublished or in press should be cited only if formally accepted for publication.

References will follow the styles as given in the examples below, i.e. journals are NOT abbreviated (as from January 2003), only volume numbers (not issues) are given, only normal fonts are used, no bold or italic.

Baker, J. H. & I. S. Farr, 1977, Origins, characterisation and dynamics of suspended bacteria in two chalk streams. *Archiv für Hydrobiologie* 80: 308-326.

Hutchinson, G. E., 1975. *A Treatise on Limnology*, 3. Wiley & Sons, New York, 660 pp.

Starkweather, P. L., 1980. Behavioral determinants of diet quantity and diet quality in *Brachionus calyciflorus*. In Kerfoot, W. C. (ed.), *Evolution and Ecology of Zooplankton Communities*. The University Press of New England, Hanover (N.H.): 151-157.

Offprints and copyright

Fifty offprints of each article will be provided free of charge. Additional offprints can be ordered when proofs are returned to the publishers. The corresponding author of each paper accepted for publication will receive a Consent-to-Publish/Copyright form to sign and return to the Publisher as a prerequisite for publication.

Additional information

Additional information can be obtained from:

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